

Medical Student Housing Information



Before arrival

You should plan to arrive no earlier than the Sunday before your rotation start date, and you should plan to check out on (or before) the last Saturday of your rotation at UPMC Hamot. If you need to arrive sooner or depart later, please contact Pat Ladds rogerspjl@upmc.edu as soon as possible to discuss your options.

UPMC Hamot student housing consists of three apartments located within Federal Row Square:

- A one-bedroom unit at 410 Holland Street – sleeps up to 2
- A two-bedroom unit at 141 East 4th Street – sleeps up to 4
- A two-bedroom unit with finished basement (third bedroom) at 160 East 5th Street – sleeps up to 5

All bedrooms contain two twin-sized beds. Please plan for roommates.

What to Bring

- Bedding (twin-size), pillow, pillowcase
- Towels
- Laundry detergent, fabric softener
- Food

Upon arrival

When you arrive on campus, you may park in one of the fee-based parking areas (green on map) or one of the free lots (blue on map). Once parked, make your way to the main entrance of UPMC Hamot, located at 201 State Street. At the Information Desk in the main lobby, ask for directions to the Security Department in the sub-basement.

Once at Security, knock at the door – someone is there to answer 24/7. Request a housing envelope addressed to you. Your apartment assignment will be noted on the outside of the envelope. Inside the envelope you will find a key for your assigned apartment.

Once you secure your key, you may begin moving into the apartment. It's likely other student(s) are already in occupancy so try to be courteous and mindful of noise as you move in. You may park in either the blue lots or green lots on the map overnight, but only the blue lots are free parking.

On the first Monday of your rotation, you will meet at the med ed office (100 State Street, Suite 320) to submit your \$10 housing deposit and receive a door access badge and a UPMC parking decal.

After acquiring the parking decal, it is recommended that you affix it to your vehicle as soon as possible, particularly if you are parked in the Holland Street Parking Lot. The Holland Street Parking lot is for Hamot employees and students only, so you must have a parking decal to use this lot throughout your rotation.

Your keys must be returned to the GME Office (business hours) or to UPMC Hamot Security Office (open 24/7) at the end of your rotation.

Students will be held accountable for any damage of the apartments.

Compliance during your stay

1. The premises are to be kept clean. Students are responsible for cleaning up after themselves (i.e. washing dishes, taking out trash, cleaning spills/splatters inside microwave and refrigerator, etc.) Whenever you use the kitchen, make sure it is left tidy and clean for others. A professional cleaning company performs light cleaning every two weeks, which includes but is not limited to: vacuuming, cleaning restroom(s), dusting, etc.)
2. Keep food sealed and/or in the refrigerator to avoid attracting pests.
3. Discard all food, including non-perishables, condiments/spreads/preserves, and frozen food that you are not taking with you. **Do not leave food items behind.**
4. Keep your apartment front/back door locked at all times. If needed, call UPMC Hamot Security, 814-877-6666, for assistance.
5. If you lose your keys, contact the medical education office.
6. There are to be no pets on the premises.
7. Possession and/or use of alcohol in the housing quarters is prohibited.
8. There is to be absolutely no smoking or open flames (i.e. candles) in any UPMC Hamot building. UPMC Hamot is a Tobacco-Free campus. Students are not permitted to use tobacco products while on UPMC Hamot property and leased space occupied by UPMC Hamot and its affiliates. As with employees, students are not permitted to use tobacco products during their work shift, including breaks/lunch.

Additional information & suggestions:

- For any maintenance issues or emergencies, please contact Pat Ladds (814-877-6257).
- If you are expecting mail, please have it addressed to your name c/o Medical Education – UPMC Hamot, 201 State Street, Erie, PA 16550. You will be notified by e-mail when mail has arrived. It can be picked up in the Medical Education office between 8:00am and 3:30 pm.
- If you are leaving during the weekend when the Medical Education office is closed, you may place the keys and badge in an envelope and return them to UPMC Hamot Security Office, located in the sub-basement of the main hospital.
- Free WiFi is provided, but cable television is not. For WiFi questions or problems, contact the medical education office.
- Shopping for food?
 - a. If traveling by foot – Dollar General (824 State Street) is an option for non-perishables
 - b. If traveling by vehicle – Giant Eagle Supermarket (2501 West 12th Street), Whole Foods Co-Op (1341 W. 26th Street), Wegmans (6143 Peach Street), TOPS Friendly Markets (712 W. 38th Street)

There are purely suggestions; **UPMC Hamot does not endorse these retailers/grocers**

