



UPMC SCHOOLS OF NURSING POLICY

SUBJECT: Voter Registration
DATE: March 29, 2023

INDEX TITLE: Student Financial Aid

I. POLICY:

It is the policy of UPMC Schools of Nursing (SON) to make a good faith effort to provide voter registration information to enrolled students.

II. PURPOSE:

The purpose of the Voter Registration policy is to ensure the UPMC SON distributes voter registration forms to students according to the Federal Student Aid Handbook.

III. SCOPE:

This policy applies to each school within the UPMC SON.

IV. REFERENCES AND GUIDELINES:

UPMC SON will individually distribute voter registration forms in June to all enrolled students. The voter registration form can be distributed by one of two methods:

- Paper Copy: The voter registration form can be individually mailed to all students
- Electronic Message: An electronic message, devoted solely to voter registration, can be distributed to each student containing the voter registration form or a link to where the form can be downloaded.

In addition to notifying students of voter registration on an annual basis, the UPMC SON publicly posts information about voter registration on the School of Nursing Financial Aid website. As US citizens, voting is our chance to select leaders who understand the issues our country faces. It is important to exercise your right as a US citizen to participate in the upcoming election.

If you are eligible to vote and wish to do so, you must register in the state of your current residence. Primary elections in Pennsylvania usually take place in May and general elections take place in early November. Please visit the voter registration site for your permanent state of residence for more details about the deadlines and requirements for voter registration.

For further or detailed clarification on the Voter Registration process, the following guidelines should be referenced:

1. US Department of Education Student Financial Aid Handbook

2. Code of Federal Regulations

Originated: 05/28/19

Reviewed/Revised: 05/28/19; 3/4/20; 4/7/21; 01/08/22; 03/29/2023

Effective Date: 05/28/19; 3/4/20

Signature: _____ **Date:** _____
Executive Director, UPMC Schools of Nursing

Signature: _____ **Date:** _____
Associate Executive Director, UPMC Schools of Nursing