

Speech Pathology Internship Information

Contact Information

HOURS: 7:30am – 4:00pm (*unless otherwise specified*)

OFFICE PHONE: 782-5576 (Harrisburg Hospital) / 657-7236 (CG) / 988-1896 (WS)

Additional Phone Numbers:

	<i>Office</i>	<i>Spectralink</i>	<i>Cell</i>
Alisha McPherson	782-5576	213-2298	574-3292
Patty Light	657-7236	657-7236	829-5982
Evan Gabler	988-1896	988-1896	
Megan Breinlinger	782-5576	782-5576	

If you are sick and will not be coming in, please call your supervisor as soon as possible.

Dress Code: Khaki, black, or navy blue pants with a white collared (polo-type) shirt.
Wear comfortable shoes (there is a lot of walking!). Sneakers are encouraged.

ID Badge: Will be provided to you during your first day of internship.
Needs to be worn in view, at chest level, at all times during working hours.
Please return ID to your supervisor upon completion of your internship.

Parking: Procedures will be reviewed during your first day of internship.
You will receive a parking permit to display in your car.
Parking permit also needs to be returned upon completion of your internship.

EXPECTATIONS

1. Arrive on time
2. Be prepared
3. Ask questions freely
4. Eventually follow an assigned caseload independently
5. Communicate effectively with other staff members, including PT/OT, social workers, nursing staff, etc.
6. Communicate effectively with patients and family members
7. Observe treatments by other professionals as able
8. Attend staff meetings, as necessary
9. Complete all documentation the same day as treatments provided
10. Again, please ASK QUESTIONS FREELY!