

**Pinnacle Health System
Occupational Therapy Department
Criteria for Student In-service**

1. The topic must be relevant to the population being treated and must be approved by the clinical supervisor.
 - a. Suggestions: treatment/modality procedures, review of a specific diagnosis and how OT intervenes.
 - b. At least 2-3 juried articles should be used in researching the topic in order to demonstrate evidenced-based practice in occupational therapy. Full copies of the sources should be available to share with the staff.
2. The topic must be relevant to the audience.
3. The in-service should be a minimum of 30 minutes.
4. The student will schedule the in-service with the clinical supervisor.
5. The student will provide a written copy to the clinical supervisor *prior* to presenting the in-service.
6. The student is responsible for arranging for any needed audio-visual equipment.
7. The student will provide handouts to the attending staff as needed.
8. Staff from other disciplines may be invited if the topic is relevant to them.

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