

DOH Revised Certificate of Death Form

Effective January 1, 2012

Item	Previous Death Certificate	New Death Certificate
Size of Paper (Revised)	8 ½ X 11 (Letter size)	8 ½ X 14 (Legal size)
Layout (Revised)	Items throughout to be completed by different professionals	Top half to be completed by Funeral Director; bottom half to be completed by Medical Certifier.
Was case referred to Medical Examiner/Coroner (Revised)	Item #26 included the phrase “for a reason other than cremation or donation?”	Item #25 now worded “Was the Medical Examiner or Coroner contacted?”
Cause of Death Part II: Enter other significant conditions contributing to death but not resulting in the underlying cause given in Part I. (Revised)	Had four lines corresponding to the four lines in Cause of Death Part I	Item #26 – Part II now is an open box meant for free-form entry
Location of Injury (Revised)	Item #32g Street, City/Town, State	Item #35 Number and Street, City, State, Zip Code
Certifier (Check only one) (Revised)	Item #33a Contained 3 choices: certifying physician; pronouncing and certifying physician; and Medical Examiner/Coroner. Each choice had definition.	Item # 39a Now has same 3 choices but WITHOUT definitions
File date (Revised)	Item #36 Date filed (Month, Day, Year)	Item # 42 Registrar File date (Mo/Day/Yr) – for Department of Health use only
Informant’s relationship to decedent (Revised)	Only included the informant’s name and address	Item # 14b Now includes informant’s name, mailing address and a “Relationship to Decedent” question
Amendment (NEW)	-	Item #43 A box for amendments was made to the record – for Department of Health use only
DELETED	<ul style="list-style-type: none"> • Examples of causes of death on back of certificate • Decedent’s mailing address 	

Additional notes:

- (1) Decedent’s name should be placed in the left margin of the form
- (2) **Cause of death: Do not abbreviate** any cause of death
- (3) Only forms with **black permanent** ink (no gel pens or erasable ink pens) will be acceptable.
- (5) When photocopying blank forms or utilizing software to print certificates, the paper **must** be legal size (standard 8 ½ X 14 inch) paper.
- (6) Refrain from hole-punching the certificate as this hampers the DOH numbering process.
- (7) After January 1, 2012, certificates completed on the old forms will not be accepted.

***Further detailed instructions will be included in the early December shipment of death certificates to our facility.**